

Operating policy for parents

Youth Adventure 2022



Youth Adventure: Operating policy for parents

Bambinos, Dégourdis, Grandioses... With Aventure Jeunesse, here we come!

OPERATING POLICY

The purpose of this policy is to explain the operation of the Youth Adventure program. Our goals are to entertain children and ensure their safety at all times throughout the summer, while helping them develop their creativity and sense of leadership.

1. How Youth Adventure works

- The animation takes place from Monday to Friday, except holidays, for a period of 7 weeks, completely independent.

A) You must drop the children from the Bambinos group at Notre-Dame school (where the buses arrive), and you must pick them up to the same place unless otherwise noticed.

B) You must drop the children from the Dégourdis and Grandioses groups to the "Cité des Jeunes A.-M.-Sormany" (where the buses arrive), and you must pick them up to the same place unless otherwise noticed.

i) Bambinos, children born between 2015 and 2016

ii) Dégourdis, children born between 2013 and 2014

iii) Grandioses, children born between 2010 and 2012

- The parks open at 7:45 a.m. and close at 5 p.m., but the animation is from 8:30 a.m. to 4:30 p.m.

- Youth Adventure is not responsible for lost or stolen items. **We ask parents to ensure that children do not bring valuable objects from home.** In addition, we ask that children don't bring pocket money, since we are not responsible for this. It is forbidden for children to buy anything with their pocket money (souvenirs, food, etc.) while at Youth Adventure Camp and during outings.

- Parents are responsible for lunch and snacks for their children (unless otherwise advised). We always have time in the mornings and afternoons for snacks.

Healthy snacks are recommended. Please follow the same regulations as schools concerning allergies (peanuts, nuts, seafood, kiwis, etc.).

- Make sure that children are dressed according to the temperature and activities planned for the day.
- Wearing sneakers or good shoes is **mandatory**.
- At all times, children should have everything in the list of materials to bring to Youth Adventure (see the list in Appendix A).

ROLE OF THE PARENTS

Your child spends much of his day at Youth Adventure Camp. The facilitators will inform you about his/her activities and his/her relationships with others.

Parents' involvement is an important part of your child's progress and personal growth. It is therefore essential to maintain open communication with facilitators and assistants in order to follow your child's journey. It is therefore essential that you come and carry your child directly to a facilitator to avoid leaving him alone in addition to maintaining good communication.

Parents should always make sure that the children's lunch box includes a complete and balanced meal. In addition, the child should have at least 2 healthy snacks in his lunch box. All this is in order to feed the children well in addition to avoid that the child does not like what's in his lunch box and refuses to eat.

DISCIPLINARY POLICY

The kids come to Youth Adventure for fun. In order to ensure that Youth Adventure activities' are running smooth in general, the administration and the facilitators have agreed on a common and uniform disciplinary system which must be respected at all times. The disciplinary system is divided into three sections; green, yellow and red. Each respective color means a different type of intervention. The disciplinary system is used on a daily basis, which means that the child is assigned a "green" at the beginning of the day, even if it was in another zone the previous day. To change the color, the child will have a behavior considered unacceptable by the administration. If a child has misconduct and has been warned repeatedly, the child will be assigned a "yellow". Parents will need to be notified and sign the behavior sheet to demonstrate awareness of warnings from Youth Adventure in relation to the behavior of their children. The current assistant and the presenters will also sign this sheet. When the child has accumulated 3 "yellows", he/she will be assigned a "red". It is even possible for a child to go directly from green to red if he or she behaves in a way that is

deemed more than unacceptable by the administration (major or extreme behavior). When a child reaches the "red" during the week, different actions must be taken to resolve the behavior.

TABLE AND BEHAVIOR GUIDE

In order to facilitate interventions with children, the administration has met and categorized different types of behavior in categories with a detailed explanation of the type of intervention required to be annexed as a result of the said problems. Following a bad behavior, here is a list of different interventions for the children. This list will be preceded by a grid showing in which area of discipline is the behavior in question, in order to facilitate the understanding of the interventions to be made.

Minor behaviors	Minor dangerous behaviors	Major behaviors	Extreme behaviors
<ul style="list-style-type: none"> • Disturbing during explanations (ex: talking, fidgeting, etc.) • Strolling • Refusing to participate • Inappropriate language (swearing, obscene words, etc.) • Non-compliance with regulations (sunscreen, drinking and eating during games, etc.) • Minor disputes (you're not my friend anymore; you do not play with us etc.) • Running while playing (cafeteria, etc.) • Uncleanliness (do not clean their table, etc.) • Empty the water bottle outside while we are walking. 	<ul style="list-style-type: none"> • Running in places where they are not supposed to (running to go somewhere when told not to, etc.) • Not asking permission to go somewhere. • Uncleanliness of the premises (not tidying up, throwing things on the floor, leaving paper on the floor) • Throwing objects • Exiting the boundaries of the field • Going to dangerous places when told not to go (monkey bars, mattresses, etc.) 	<ul style="list-style-type: none"> • Major disputes (threats, fights, etc.) • Intentional physical and verbal abuse • Intimidation • Pushing violently • Biting • Escaping from the group • Flagrantly disrespecting a friend or facilitator • Breaking the equipment voluntarily (games, buses, equipment during visits) • Sexual activities of any kind • Extreme dirtyness (urinating or defecating on the floor, slipping, etc.) 	<ul style="list-style-type: none"> • Harassment • Abuse • Death threat • Endangering the life or health of others • Bullying

CHILDREN'S INTERVENTION GUIDE

Minor behaviors	Minor dangerous behaviors	Major behaviors	Extreme behaviors
1. Verbal warning 2. Verbal warning + warning the child that next time he/she will be removed from the group. 3. Removing the child + discussing the reason for withdrawal. 4. Depending on the frequency of the behavior, he/she could be assigned a "yellow".	1. Verbal warning + warning the child that next time he will be removed from the group. 2. Removing the child + discussing the reason for withdrawal. 3. The child will be assigned a "yellow".	1. The child will be assigned a "yellow" + removal of the child + discussing with him the reason for withdrawal.	1. The child will be assigned a "red" + withdrawal from the child + discussing with him the reason for the withdrawal.

REFUND POLICY

The Youth Adventure reimbursement policy is put in place to ensure a smooth and efficient budget. Rules are in place for reimbursement issues and these must be respected at all times and are non-negotiable.

- After the check deposit date, there is no refund available unless one of the following two conditions applies:

- o Medical problem
- o If another child is available to take your place

- If you wish to cancel a week that has already been billed and the check has been deposited, a refund of 75% of the amount collected can be given if, and only if, a child on the waiting list can take the place of your child or if your child has a medical problem. If neither of these conditions apply, Youth Adventure reserves the right to retain 100% of the total payment made.

FINE POLICY

A fine will be charged to parents who leave their child/children in the park after closing time (without notice). The fine is payable the same day.

First offense = warning

Second offense = \$10

Third offense = \$20

Fourth offense = \$30

Etc.

*** The direction of Youth Adventure wishes to inform that the parents cannot accompany their children to organized outings. We thank you for your collaboration.

CONTACTS

If you have any questions or comments, you can contact us at Edmundston Recreation and Sports Department at 739-2122. Throughout the summer, in case of bad weather, changes to the schedule will be announced from 7 a.m. on the Youth Adventure voicemail box at 737-6762 and a memo the day before that day. For all situations that require immediate assistance, please call 740-6377.

Thank you and have a good summer! ☺



Equipment list

Youth Adventure

Here is the list of material that your child has to have in his backpack.

***** PLEASE IDENTIFY ALL THE PERSONAL EFFECTS OF YOUR CHILD *****

- Bathing suit (One piece)
- Beach towel
- Sunscreen
- Insect repellent spray
- A lunch
- Two healthy snacks
- Spare clothes
- Sneakers
- Lifejacket (if needed)
- BOTTLE OF WATER (reusable if possible)
- Youth Adventure Shirt

***** NO TOY FROM THE HOUSE IS PERMITTED IN THE PARK *****

Please note that swimming goggles are allowed, but diving masks are not permitted

