Operating policy for parents

Youth Adventure

2023



Youth Adventure: Operating policy for parents

Bambinos, Dégourdis, Grandioses…

With Aventure Jeunesse, here we come!

Operating policy

The purpose of this policy is to explain the operation of the Youth Adventure program. Our goal is to entertain children and ensure their safety at all times throughout the summer, while helping them develop their creativity and sense of leadership.

1. How Youth Adventure works

- The animation takes place from Monday to Friday, except holidays, for a period of 7 weeks, which are completely independent.
- You must drop the children from the Bambinos Dégourdis and Grandioses groups to the "**Cité des Jeunes A.-M.-Sormany**", and you must pick them up at the same place unless otherwise noticed.

    i) Bambinos, children born between 2016 and 2017

    ii) Dégourdis, children born between 2014 and 2015

    iii) Grandioses, children born between 2011 and 2013.

- **The parks open at 7:45 a.m. and close at 5:00 p.m., but the animation is from 8:30 a.m. to 4:30 p.m.**
- Youth Adventure is not responsible for lost or stolen items. **We ask parents to ensure that children do not bring valuable objects from home.** In addition, we ask that children don't bring pocket money, since we are not responsible for it. It is forbidden for children to buy anything with their pocket money (souvenirs, food, etc.) while at Youth Adventure Camp and during outings.
- Parents are responsible for lunch and snacks for their children (unless otherwise advised). We always have time in the mornings and afternoons for snacks.
- **Healthy snacks are recommended. Please follow the same regulations as schools concerning allergies (peanuts, nuts, seafood, kiwis, etc.).**

- Make sure that children are dressed according to the temperature and activities planned for the day.
- Wearing sneakers or good shoes is **mandatory.**
- At all times, children should have everything in the list of materials to bring to Youth Adventure (see the list in Appendix A).

Role of the parents

Your child spends much of his day at Youth Adventure Camp. The facilitators will inform you about his/her activities and his/her relationships with others.

Parents' involvement is an important part of your child's progress and personal growth. It is therefore essential to maintain open communication with facilitators and assistants in order to follow your child's journey. It is therefore essential that you leave your child with a facilitator to avoid leaving him alone, in addition to maintaining good communication.

Parents should always make sure that the children's lunch box includes a complete and balanced meal. In addition, the child should have at least 2 healthy snacks in his lunch box. All this to ensure the children are well fed in addition to avoid that the child does not like what's in his lunch box and refuses to eat.

Disciplinary policy

The kids come to Youth Adventure for fun. In order to ensure that Youth Adventure activities' are running smooth in general, the administration and the facilitators have agreed on a uniform disciplinary system which must be respected at all times. The disciplinary system is divided into three zones: green, yellow and red. Each respective color means a different type of intervention. The disciplinary system is used on a daily basis, which means that the child is assigned a "green" at the beginning of the day, even if it was in another zone the previous day. To change the color, the child will have a behavior considered unacceptable by the administration. If a child has misconduct and has been warned repeatedly, the child will be assigned a "yellow". Parents will need to be notified and sign the behavior sheet to know about the warnings regarding the behavior of their children. The current assistant and the presenters will also sign this sheet. When the child has accumulated 3 "yellows", he/she will be assigned a "red". It is even possible for a child to go directly from "green" to "red" if he or she behaves in a way that is deemed more than unacceptable by the administration (major or extreme behavior). When a child reaches the "red" during the week, different actions must be taken to resolve the behavior.

Table and behavior guide

In order to facilitate interventions with children, the administration has categorized different types of behavior with a detailed explanation of the type of intervention required as a result of the said problems. Following a bad behavior, here is a list of different interventions for the children. This list will be followed by a grid showing in which type of discipline will be used for which behavior, in order to facilitate the understanding of the interventions to be made.

Minor behaviors	Minor dangerous behaviors	Major behaviors	Extreme behaviors
• Disturbing during explanations (ex: talking, fidgeting, etc.) • Strolling • Refusing to participate • Inappropriate language (swearing, obscene words, etc.) • Non-compliance with regulations (sunscreen, drinking and eating during games, etc.) • Minor disputes (you're not my friend anymore; you can't play with us etc.) • Running while playing (cafeteria, etc.) • Uncleanliness (do not clean their table, etc.) • Empty their water bottle outside while we are walking	• Running in places where they are not supposed to (running to go somewhere when told not to, etc.) • Not asking permission to go somewhere • Uncleanliness of the premises (not tidying up, throwing things on the floor, leaving paper on the floor) • Throwing objects • Exiting the boundaries of the field • Going to dangerous places when told not to go (monkey bars, mattresses, etc.)	• Major disputes (threats, fights, etc.) • Intentional physical and verbal abuse • Intimidation • Pushing violently • Biting • Escaping from the group • Flagrantly disrespecting a friend or facilitator • Breaking the equipment voluntarily (games, buses, equipment during visits) • Sexual activities of any kind • Extreme dirtyness (urinating or defecating on the floor, slipping, etc.)	• Harassment • Abuse • Death threat • Endangering the life or health of others • Bullying

Children’s intervention guide

Here are the steps to follow according to the different categories of behaviors

Minor and dangerous minor behaviours "YELLOW"	**Major behaviors "RED"**	**Extreme behaviors "RED"**
1. Verbal warning; 2. Removal of the child + discuss with him the reason for the withdrawal; 3. The child remains withdrawn until the end of the day. * The child will be assigned a "yellow" and a discussion with the parent will be necessary at the end of the day.	These behaviours are **unacceptable.** The child will be withdrawn immediately. * The child will be assigned a "red" and a discussion with the parent will be necessary at the end of the day.	These behaviours are **unacceptable.** The child will be withdrawn immediately. The parent will be contacted as soon as possible and will be asked to pick up the child. * The child will be assigned a "red" and an immediate discussion with the parent will be necessary.

Refund policy

Youth Adventure's reimbursement policy is in place to ensure proper functioning and efficiency of the budget. Rules are in place for refunds and must be followed at all times and are non-negotiable.

After payment, there is no refund possible, except in the case of medical reasons. In this case, a 100% refund is granted. If the child has started the camp week, no refund is possible.

If you wish to cancel a week that has already been invoiced and for which the payment has been accepted, a refund may be possible if a child on the waiting list can take your child's place. You must contact us in order for us to assess your refund request. Aventure Jeunesse reserves the right to retain 100% of the total payment made.

Fine policy

A fine will be charged to parents who leave their child/children in the park after closing time (without notice). The fine is payable within 24 hours of its issuance.

First offense = warning

Second offense = $10

Third offense = $20

Fourth offense = $30 Etc.

*** The direction of Youth Adventure wishes to inform that the parents cannot accompany their children to organized outings. We thank you for your collaboration.

Contacts

If you have any questions or comments, you can contact us at Edmundston Recreation and Sports Department at 506.739.2122. Throughout the summer, in case of bad weather, changes to the schedule will be announced from 7:15 a.m. on the Youth Adventure voicemail box at 506.737.6762 and a memo the day before that day. For all situations that require immediate assistance, please call 506.740.6377.

Thank you and have a good summer! ☺



Equipment list

Youth Adventure

Here is the list of material that your child has to have in his backpack

***** Please identify all the personal effects of your child *****

- Bathing suit (One piece)
- Beach towel
- Sunscreen
- Insect repellent spray
- A lunch (cold lunch preferably)
- Two healthy snacks
- Spare clothes
- Sneakers
- Lifejacket (if needed)
- BOTTLE OF WATER (reusable if possible)
- Youth Adventure Shirt

***** No toy from the house is permitted in the park *****

Please note that swimming goggles are allowed, but diving masks are not permitted