



COME WORK WITH US!

Jobs available from early May for 16 weeks




Maintenance Assistant (various labor positions)

Job Summary

- Perform various manual tasks by assisting municipal teams with maintenance: **lawns, public roads, water and sewer infrastructure, horticulture, buildings, and sports and recreational facilities.**

Desired Profile

- High school or post-secondary student
- Good manual skills and ability to use tools safely
- Excellent physical condition (lifting, carrying, working while standing)
- Proactive attitude, sense of a job well done, and team spirit
- Valid New Brunswick **driver's license** (required for most positions)

Availability and Work Schedule

- Early May to mid-August (16 weeks)**, with the exception of a few positions available from late June to mid-August (8 weeks)
- Monday to Friday, daytime hours, full-time



Location

- Municipal Garage (75 Morneault Street, Edmundston)
- Recreation Warehouse (7 Duguay Street, Saint-Jacques)



STUDENT JOB - SUMMER 2026



Forestry Assistant

Job Summary

- Come get active, work outdoors, and learn on the job by joining the Green Spaces team to help plan, prepare, and supervise forestry work, in addition to performing tree care tasks throughout the city.

Desired Profile

- College or university student in forest management or a related field
- Knowledge of forestry, the environment, and safety in forest environments
- Comfortable using forestry tools during field work
- Ability to collect and analyze various types of data
- Good command of technological tools
- Valid **driver's license** in New Brunswick

Availability and Work Schedule

- Early May to mid-August (16 weeks)
- Monday to Friday, daytime, full-time



Location

- Municipal Garage (75 Morneault Street, Edmundston)

STUDENT JOB - SUMMER 2026



Civil Engineering Technician Assistant

Job Summary

- Participate in various tasks related to construction site monitoring, field data collection, municipal infrastructure inspection, and technical support for ongoing projects.

Desired Profile

- College or university student in civil engineering or a related field
- Good knowledge of the city and its geography
- Knowledge of surveying techniques and topographic surveys (total stations, GPS, instrumentation equipment, etc.)
- Proficiency in the technological tools and software used in civil engineering (Excel, AutoCAD, Civil 3D, GIS, and other relevant tools)
- Valid **driver's license** in New Brunswick

Availability and Work Schedule

- Early May to mid-August (16 weeks)
- Monday to Friday, daytime, full-time



Location

- Municipal Garage (75 Morneault St., Edmundston)
- City Hall (7 Canada Road, Edmundston)

STUDENT JOB - SUMMER 2026

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Events Assistant

Job Summary

- Contribute to logistical preparation, on-site coordination, and content creation related to community events.

Desired Profile

- College or university student in administration, marketing, communications, tourism, project or event management, or a related field.
- Proficiency in computer tools (Excel, Word, Outlook, Canva, social media platforms, etc.).
- Ability to organize and coordinate activities.
- Writing and content creation skills.
- Valid **driver's license** in New Brunswick.

Availability and Work Schedule

- Early May to mid-August (16 weeks)
- Primarily Monday through Friday, daytime, full-time; flexible and variable schedule

Location

- City Hall (7 Canada Road, Edmundston)



STUDENT JOB - SUMMER 2026



Arts & Culture Interpreter-Guide

Job Summary

- Come spend a summer immersed in culture and visual arts as a tour guide, helping to create an enriching experience for visitors to the *Centre des arts*.

Desired Profile

- College or university student in visual arts, art history, culture and heritage, communication, education, tourism, or a related field
- Excellent oral and written communication skills
- Strong interest in the arts, culture, and cultural mediation
- Good research and communication skills
- Organizational skills, autonomy, and ability to multitask
- Professional approach, warm welcome, and interpersonal skills
- Creativity, curiosity, and initiative

Availability and Work Schedule

- Early May to mid-August (16 weeks)
- Monday to Friday, daytime, full-time

Location

- Centre des arts (82 Canada Road, Edmundston)



STUDENT JOB - SUMMER 2026



Marketing and Special Projects Assistant (Centre des arts)

Job Summary

- Experience a creative summer at the heart of Edmundston's cultural life by supporting the *Centre des arts* team with marketing, special projects, and various administrative and on-site tasks.

Desired Profile

- College or university student in administration, marketing, communications, or a related field
- Proficiency in computer software (Excel, Word, Outlook, Canva, etc.)
- Organizational skills, ability to coordinate activities and manage priorities
- Team spirit, flexibility, and proactive attitude
- Client service orientation

Availability and Work Schedule

- Early May to mid-August (16 weeks)
- Monday to Friday, daytime, full-time

Location

- Centre des arts (82 Canada Road, Edmundston)



STUDENT JOB - SUMMER 2026



Document Management Assistant

Job Summary

- Play a key role in organizing administrative documents, both paper and electronic, helping to keep municipal archives orderly, structured, and easily accessible for the team.

Desired Profile

- College or university student in administration, office management, information management, public administration, or a related field
- Proficiency in computer software (Excel, Word, Outlook, Teams, SharePoint)
- Organizational skills
- Rigorous and detail-oriented

Availability and Work Schedule

- Early May to mid-August (16 weeks)
- Monday to Friday, daytime, full-time

Location

- City Hall (7 Canada Road, Edmundston)



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Day Camp Director
(Youth Adventures Program)

Job Summary

- Manage the entire Youth Adventure Program for children aged 5 to 12, while supervising a team of dedicated assistant directors and monitors and ensuring a safe and memorable experience.

Desired Profile

- College or university student
- Strong management and organizational skills (schedules, resources, budgets)
- Strong leadership, autonomy, and coaching skills
- Excellent communication and interpersonal skills
- Resourcefulness, sense of responsibility, and problem-solving skills
- Valid **driver's license** in New Brunswick

Availability and Work Schedule

- Early May to mid-August (16 weeks)
- Monday to Friday, daytime, full-time

Location

- Université de Moncton, campus d'Edmundston



STUDENT JOB - SUMMER 2026




Community Recreation Assistant

Job Summary

- Enjoy an active, stimulating summer filled with human interaction by joining the Recreation and Sports Department to help organize, coordinate, and run a variety of activities for the community.

Desired Profile

- College or university student
- Proficiency with computer tools (Excel, Word, Outlook, Canva, social media platforms, etc.)
- Organizational, coordination, and activity management skills
- Excellent communication skills
- Team spirit, interpersonal skills, and autonomy
- Valid **driver's license** in New Brunswick

Availability and Work Schedule

- Early May to mid-August (16 weeks)
- Full-time work, flexible and variable schedule

Location

- Sports Pavilion (55 Du 15-Août Street, Edmundston)



STUDENT JOB - SUMMER 2026



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COME WORK WITH US!

Jobs available starting in June for 8 to 10 weeks



Bike Patrol

Job Summary

- Raising awareness about the benefits of an active lifestyle, promoting bicycle safety, and sharing information about community activities—all while patrolling the municipality on bicycles!

Desired Profile

- Be a post-secondary student in police techniques, correctional techniques, or criminology (an asset)
- Good knowledge of the city
- Excellent physical condition for bicycle patrol
- Comfortable giving short presentations in front of a group
- Interpersonal skills, positive attitude, and enjoyment of helping the public

Availability and Work Schedule

- Mid-June to mid-August (10 weeks)
- Mostly Monday to Friday, full-time during the day; flexible and variable schedule

Location

- Police Station (15 De l'Église Street, Edmundston)



STUDENT JOB - SUMMER 2026



Arts Camp Monitor (Centre des arts)

Job Summary

- Share your creativity and energy by organizing and leading arts camps for children, while supporting the Arts Center team in creating and implementing arts and cultural activities.

Desired Profile

- High school or college student
- Enjoys working with children and interacting with adults
- Sense of responsibility, respect, and resourcefulness
- Ability to organize and coordinate activities
- Dynamic, creative, and a good team player

Availability and Work Schedule

- Late June to mid-August (8 weeks)
- Monday to Friday, daytime, full-time

Location

- Centre des arts (82 Canada Road, Edmundston)



STUDENT JOB - SUMMER 2026



Day Camp Assistant Director (Youth Adventures Program)

Job Summary

- Spend a summer filled with action, leadership, and exciting challenges by planning themed weeks for the Youth Adventure Program for children ages 5 to 12, coordinating activities, and supervising a group of monitors.

Desired Profile

- College or university student
- Comfortable leading and supervising groups of children
- Able to manage a varied and changing schedule
- Natural leadership, sense of responsibility, and discipline
- Team spirit, respect, resourcefulness, and adaptability

Availability and Work Schedule

- Mid-June to mid-August (10 weeks)
- Monday to Friday, daytime, full-time

Location

- Université de Moncton, campus d'Edmundston



STUDENT JOB - SUMMER 2026



Maintenance Assistant (various labor positions)

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Desired Profile

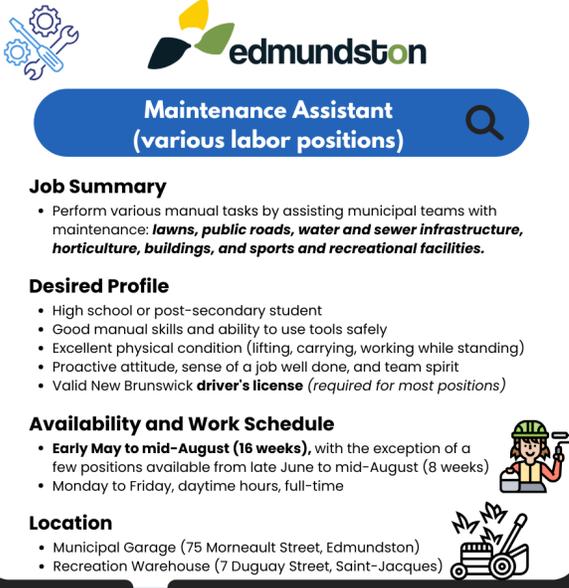
- High school or post-secondary student
- Good manual skills and ability to use tools safely
- Excellent physical condition (lifting, carrying, working while standing)
- Proactive attitude, sense of a job well done, and team spirit
- Valid New Brunswick **driver's license** (required for most positions)

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Receptionist - Sports Pavilion

Job Summary

- Greet customers at the Sports Pavilion, provide warm and professional service, answer questions, and promote services.

Desired Profile

- High school or post-secondary student
- Comfortable using a cash register and processing payments
- Impeccable customer service and interpersonal skills
- Resourcefulness, attentiveness, and good problem-solving skills

Availability and Work Schedule

- Late June to mid-August (8 weeks)
- Monday to Friday, full-time or part-time, depending on operations

Location

- Sports Pavilion
(55 Du 15-Août Street, Edmundston)



STUDENT JOB - SUMMER 2026



Lifeguard

Job Summary

- Keep the outdoor pool safe and enjoyable for everyone by supervising swimmers, ensuring their safety, enforcing rules, responding to emergencies, and checking equipment.

Desired Profile

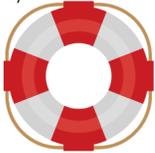
- High school or post-secondary student
- Required certifications: Bronze Cross, Bronze Medal, or National Lifeguard + first aid training**
- Communication and interpersonal skills
- Excellent physical condition
- Responsiveness, calmness, and sense of responsibility
- Team spirit

Availability and Work Schedule

- Late June to late August (10 weeks)
- Flexible schedule, full-time or part-time

Location

- Lions Pool (65 Victoria Street, Edmundston)



STUDENT JOB - SUMMER 2026



Day Camp Monitor (Youth Adventures Program)

Job Summary

- Spend a summer filled with action, laughter, and energy by leading a group of children aged 5 to 12 participating in the Youth Adventure Program and ensuring that the daily schedule runs smoothly.

Desired Profile

- High school or postsecondary school (college or university) student
- Enjoys interacting with children of all ages
- Coordinates and supervises scheduled activities: games, outings, creative activities, sports challenges, etc.
- Sense of responsibility, respect, and discipline
- Dynamic, team player, and proactive

Availability and Work Schedule

- Late June to mid-August (8 weeks)
- Monday to Friday, daytime, full-time

Location

- Université de Moncton, campus d'Edmundston



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